QUICK REFERENCE GUIDE
STENTOFON ALPHACOM E

STENTOFON

STANDARD VOICE/TEXT MESSAGES

Contact the switchboard	660
Call phone number xx xx xx xx	661
Call home	663
Call your spouse	664
Call me	666
Remember meeting (at time: hhmm)	667
There is a fax for you	668
There are deliveries for you	669

ABSENCE MESSAGES

Out at the moment (until time: hhmm)	771
At a meeting (until time: hhmm)	772
Gone for the day (back tomorrow at time: hhmm)	773
Absent today (until date: ddmm)	774
Busy at the moment (until time: hhmm)	775
At lunch (until time: hhmm)	776
On holiday (until date: ddmm)	777
Away for a few days (until date: ddmm)	778
Not available (available on phone number: xx xx xx xx)	779

whencommunication**is**critical

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NOTE! All numbers are factory default settings and may have been changed in your AlphaCom E exchange installation.

NUMBER/KEY TO PRESS DURING CONVERSATION

Mute or Unmute microphone / Menu step	0
Repeat absence message	1
Inquiry call & Broker function	2
Call transfer	3
Door opening	6
Leave voice / text message	7 + 660-669
Call back	8
Search	9
Paging with calling station number	44
Paging with answer	45
Text message paging	46
Voice message paging	47
Remotely change message	50
Remotely read message	51
Busy notify	57 or M
Busy override	58 or MM
Private / Message override	59 or M

FUNCTIONS	ACTIONS
Programming Direct Access Keys	784 + number + press DAK
Make a call	Dial subscriber number
High background noise level	Press M when you speak
End a call	C
Redial	9532
All call	84 + M to speak
Group call	85-89 + M to speak
Answer all call / Group call	99
Paging	Subscriber number + 44-47
Answer paging	96 or answer code shown in display
Radio programs	801-806 (off: C or 800)
Connect to telephone	0
Call forwarding	71 + station number + M
Follow me	72 + own number
Reset call forward / Follow me remotely	73 + station number
Play back messages / Delete absence message	70
Wake-up / reminder within 24 hours	7883 + hour + minute + M
Wake-up / reminder after 24 hours	7883 + hour + minute + day + month
Call request	623 + station number
Call request transfer	7870
Conference, Simplex	8201-8250 (Off: 8200) M to speak
Conference, Duplex	8301-8320 (Off: 8300) C to leave
Ringing group	6701-6710